

DOCUMENT 00 11 13 - ADVERTISEMENT FOR BIDS

1.1 PROJECT INFORMATION

- A. Notice to Bidders: Bidders may submit bids for project as described in this Document. Submit bids according to the Instructions to Bidders.
- B. Project Identification: McIntosh Park Phase 1 Improvements Project
 - 1. Project Location: 791 Hoaglin Dr, Albion, MI 49224
- C. Owner: City of Albion
 - 1. Owner Address: 112 W. Cass Street, Albion, MI 49224
 - 2. Owner's Representative: Haley Snyder, City Manager
City of Albion
112 W Cass Street, Albion, MI 49224
Office: 517-629-5535
- D. Landscape Architect - Project Manager: Wightman
 - 1. Ben Baker, ASLA
 - 2. Phone: 269-487-9611
 - 3. Email: bbaker@gowightman.com
- E. Architect: Wightman
 - 1. Shelby Kintz, AIA, NCARB
 - 2. Phone: 269-487-9605
 - 3. Email: skintz@gowightman.com
- F. Project Description: Project consists of a new public restroom and pavilion facility that provides plaza areas and parking. Some underground utility work will be required, including storm sewer and service line installation. The size of the restroom building is 547 SF, with a 1215 sf pavilion. Use Group Classification of U (Utility & Miscellaneous), Construction Type V-B. The construction of the unconditioned restroom is of CMU block wall with gabled roof construction using pre-engineered trusses and standing seam metal roofing. The pavilion will use wood framed columns and beams with CMU column bases and pre-engineered scissor trusses.
- G. Construction Contract: Bids will be received for the following Work:
 - 1. General Contract (all trades).

1.2 BID SUBMITTAL AND OPENING

- A. Owner will receive sealed lump sum bids until the bid time and date at the location given below. Owner will consider bids prepared in compliance with the Instructions to Bidders issued by Owner, and delivered as follows:
 - 1. Bid Date: March 4, 2022.
 - 2. Bid Time: 11:00 a.m., local time.
 - 3. Location: Albion City Hall, 112 W Cass Street, Albion, MI 49224.

- B. Bids will be thereafter publicly opened and read aloud.

1.3 PREBID MEETING

- A. Prebid Meeting: See Document 002513 "Prebid Meetings."

1.4 DOCUMENTS

- A. Online Procurement and Contracting Documents: Obtain access after September 22. Online access will be provided through Wightman's bidding website at <https://bids.gowightman.com/>. Bidders must create an account with Wightman's website for certain document downloads and for plan holder tracking purposes. There is no fee to create the account.
- B. Printed Procurement and Contracting Documents: Obtain after September 22, by contacting Wightman at info@gowightman.com. Contact information for printing vendors will be provided. Payment and receipt of documents is coordinated by you directly with vendor as part of your request.

1.5 TIME OF COMPLETION AND LIQUIDATED DAMAGES

- A. Successful bidder shall begin the Work on receipt of the Notice to Proceed and shall complete the Work within the Contract Time. Work is subject to liquidated damages.
 1. The Prime Bidder is to propose a project schedule for the time needed to complete this project in the most cost effective manner possible. It is understood that it may be beneficial for the contractor to start certain parts of construction before or after the winter season and the owners are providing some flexibility in regards to the schedule to accommodate this. The Project Completion milestone may be sooner than stated if it works in the contractor's interest to complete this project sooner.

1.6 BIDDER'S QUALIFICATIONS

- A. Bidders must be properly licensed under the laws governing their respective trades and be able to obtain insurance and bonds required for the Work.

1.7 NOTIFICATION

- A. This Advertisement for Bids document is issued by Ben Baker, Project Manager, Wightman, 2303 Pipestone Road, Benton Harbor MI 49022.

1.8 ADDITIONAL INFORMATION

- A. Work on the splash pad and playground will be concurrent with this project. As a convenience, a list of contractors providing work for the contract is provided.

1. Michigan Recreational Construction, Inc – Jon Sheffer, 810.599.6112

END OF DOCUMENT 00 11 13

DOCUMENT 00 25 13 - PREBID MEETINGS

1.1 PREBID MEETING

- A. Wightman will conduct a Prebid meeting as indicated below:
1. Meeting Date: February 18, 2022.
 2. Meeting Time: 9:30 am, local time.
 3. Location: Virtual via Microsoft Teams, email bbaker@gowightman.com for a link to attend.
- B. Attendance:
1. Prime Bidders: Attendance at Prebid meeting is strongly recommended.
 2. Subcontractors: Attendance at Prebid meeting is recommended.
- C. Bidder Questions: Submit written questions to be addressed at Prebid meeting minimum of two business days prior to meeting.
- D. Agenda: Prebid meeting agenda will include review of topics that may affect proper preparation and submittal of bids, including the following:
1. Procurement and Contracting Requirements:
 - a. Advertisement for Bids.
 - b. Instructions to Bidders.
 - c. Bidder Qualifications.
 - d. Bonding.
 - e. Insurance.
 - f. Bid Security.
 - g. Bid Form and Attachments.
 - h. Bid Submittal Requirements.
 - i. Bid Submittal Checklist.
 - j. Notice of Award.
 2. Communication during Bidding Period:
 - a. Obtaining documents.
 - b. Access to Project Web site.
 - c. Bidder's Requests for Information.
 - d. Bidder's Substitution Request/Prior Approval Request.
 - e. Addenda.
 3. Contracting Requirements:
 - a. Agreement.
 - b. The General Conditions.
 - c. The Supplementary Conditions.

- d. Other Owner requirements.
 4. Construction Documents:
 - a. Scopes of Work.
 - b. Temporary Facilities.
 - c. Use of Site.
 - d. Work Restrictions.
 - e. Alternates, Allowances, and Unit Prices.
 - f. Substitutions following award.
 5. Separate Contracts (If any):
 - a. Work by Owner.
 - b. Work of Other Contracts.
 6. Schedule:
 - a. Project Schedule.
 - b. Contract Time.
 - c. Liquidated Damages.
 - d. Other Bidder Questions.
 7. Site/facility visit or walkthrough.
 8. Post-Meeting Addendum.
- E. Minutes: Entity responsible for conducting meeting will record and distribute meeting minutes to attendees and will be posted to Wightman's Bidding Website. Minutes of meeting are issued as Available Information and do not constitute a modification to the Procurement and Contracting Documents. Modifications to the Procurement and Contracting Documents are issued by written Addendum only.
1. Sign-in Sheet: Minutes will include list of meeting attendees.
 2. List of Planholders: The most current list of Planholders will also be available for download on the project bidding website.

END OF DOCUMENT 00 25 13