

DOCUMENT 00 11 13 - ADVERTISEMENT FOR BIDS

1.1 PROJECT INFORMATION

- A. Notice to Bidders: Qualified bidders may submit bids for the project as described in this Document. Submit bids according to the Instructions to Bidders.
- B. Project Identification: Nile Charter Township – Township Hall Renovation & Addition.
 - 1. Project Location: 320 Bell Road, Niles, MI 49120.
- C. Owner: Niles Charter Township.
 - 1. Owner's Representative: Marge Durm-Hiatt, Supervisor.
- D. Architect: Wightman.
- E. Project Description: This Project consists of proposed renovations to the existing 4,803 SF first-floor level and a 2,747 SF addition to the West side of the Township Hall building. The completed Project will house Township staff and will feature a new public service area, a renovated Council Meeting Room, drive-thru drop boxes located at the Southeast corner of the building, and a new exterior entry stair system into the existing basement. The existing decommissioned fire station located on the West side of the site will be demolished (not part of this Project) to make room for the redesigned parking lot, giving the Township more parking while preserving access to the existing DPW garage. Other site enhancements include the addition of planted areas within the parking area and around the exterior of the building, new lighted monument signs, and new sidewalks. Several existing mature trees will be preserved.

The addition will consist of wood-framed exterior and interior walls, with exterior materials consisting of metal board and batten, flush metal reveal panels, and split-face CMU veneer. The existing roof will be removed and reroofed with new standing seam metal roofing to match the building's additional roof system.

The owner will vacate the existing township hall building between July 15th, 2024, and August 6th, 2024

- F. Construction Contract: Bids will be received for the following Work:
 - 1. General Contract (all trades).

1.2 BID SUBMITTAL AND OPENING

- A. Owner will receive sealed lump sum bids until the bid time and date at the location given below. Owner will consider bids prepared in compliance with the Instructions to Bidders issued by Owner, and delivered as follows:
 - 1. Bid Date: Friday, June 28th, 2024.

2. Bid Time: **2:00 p.m.**, local time.
3. Location: Niles Charter Township Hall, 320 Bell Road, Niles, MI 49120 – Council Meeting Room

B. Bids will be thereafter publicly opened and read aloud.

1.3 BID SECURITY

- A. Bid security shall be submitted with each bid in the amount of five (5) percent of the bid amount. No bids may be withdrawn for a period of sixty (60) days after the opening of bids. The owner reserves the right to reject any and all bids and to waive informalities and irregularities.

1.4 PREBID MEETING

- A. Prebid Meeting: See Document 00 25 13 "Prebid Meetings."
- B. A Prebid Meeting for all bidders will be held at 320 Bell Road, Niles, MI 49120 on Friday, June 14th, 2024, at 10:00 a.m., local time. Prospective bidders are required to attend.
1. Bidders' Questions: Architect will provide responses at Prebid conference to bidders' questions received up to two (2) business days prior to conference.

1.5 DOCUMENTS

- A. Online Procurement and Contracting Documents: Obtain access after 06/07/2024, by contacting Architect.
- B. Viewing Procurement and Contracting Documents: Examine after 06/07/2024, at the locations below:
1. www.gowightman.com

1.6 TIME OF COMPLETION AND LIQUIDATED DAMAGES

- A. Successful bidder shall begin the Work on receipt of the Notice to Proceed and shall complete the Work within the Contract Time. Work is subject to liquidated damages.

1.7 BIDDER'S QUALIFICATIONS

- A. Bidders must be properly licensed under the laws governing their respective trades and be able to obtain insurance and bonds required for the Work. A Performance Bond, separate Labor and Material Payment Bond, and Insurance in a form acceptable to Owner will be required of the successful Bidder.

Niles Charter Township
Township Hall Renovation & Addition
Project No. 230018
1.8 NOTIFICATION

Wightman
06/07/2024
Issued for Bidding

- A. This Advertisement for Bids document is issued by Scott Falk, AIA, Project Architect, Wightman.

END OF DOCUMENT 00 11 13